Selective Call Forwarding:

This Feature lets you create a list of phone numbers that are to be forwarded.

To activate Selective Call Forwarding:

- Press *63
- Listen to the voice instructions which will guide you through the process

Selective Call Rejection:

To activate Selective Call Rejection:

- Lift the receiver and listen for the dial tone
- Press *60 and listen for voice instructions
  Press 0 to repeat instructions
  Press 1 to review numbers on your list
  Press 3 to turn your list on/off
  Press # to add a number to your list
  Press * to delete a number to your list
  Press 08 to delete all numbers from your list

To add the last caller to your Call Rejection list:

- Press *60 and listen for voice instructions
- Press #01# to add the last caller

Speed Dial 30:

To establish your Speed Dial calling list

- Lift the receiver and listen for the dial tone
- Press *75
- Press the # button or wait for a 4 second pause
- Listen for the dial tone
- Using the keypad, dial one of the 30, two digit access code numbers (20-49)
- Dial the number with the area code that you wish to "Speed Dial"

For long distance entries, dial "1" and the area code before the telephone number.

- Press the # button after entering the telephone number or wait for a 4 second pause
- Listen for the confirmation tone to indicate that your Speed Calling number has been established

Repeat this process each time you enter a new telephone number to add to your Speed Calling list or to replace an old number with a new phone number.

To use your Speed Dialing feature

- Lift the receiver and listen for the dial tone
- Dial the appropriate two-digit access number (20-49)
- Push the # button or wait for a 4 second pause

Three Way Calling:

To add a third party

- Put your current call on hold by pressing the switchhook for about a second
- Dial the third party's telephone number
- When the third party answers, you may talk privately before completing the three way connection
- With the third party on the line, depress the switchhook for a second to add the holding party

If for some reason the call to the third party is not completed, push the switchhook twice to go back to the holding party.

To disconnect the third party

- Push the switchhook for about a second

To disconnect completely

- Hang up the telephone

1+ Blocking:

To Block ONE Plus Calls

- Access code press *94
- Enter preset pin code 0000 (4 digits)
- Press 000
- Press 3. This is the block digit for 1+ dialing

To Unblock all ONE Plus Calls

- Press *94
- Enter 4 digit pin code 0000
- Press 000
- Press 7 to Unblock 1+ dialing

To Change your PIN Code

- Press *97
- Enter old pin code 0000
- Enter new pin code 0000

The new pin code must be entered a second time within 30 seconds. You may change your pin code anytime you wish. It must be 4 digits in length and you must know the old pin code to make changes.

900 Call Block:

Upon request, MCC will block 900 calls originating from your telephone number.

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900 Call Block

Anonymous Call Rejection:

To activate Anonymous Call Rejection:

- Press *77

After pressing *77 your phone will make a "quick" ring and then silence. The caller will receive a recording explaining that you do not accept calls from private numbers.

To cancel Anonymous Call Rejection:

- Press *87

After pressing *87, your phone will make a "quick" ring and then silence.

Call Forwarding:

- Lift the receiver and listen for a dial tone.
- Press *72
- Listen for a dial tone, dial the telephone number where you want your calls to be forwarded.
- When someone answers, Call Forwarding has been activated.
- If there is no answer or the line is busy, hang up and repeat steps 1-4 (within one minute.)

To Discontinue Call Forwarding

Lift the receiver and listen for the dial tone. Dial *73 and listen for 2 beeps indicating Call Forwarding has been discontinued.

*Call Forward Busy:

- Press *90 followed by the number the call is to be forwarded to. When the call is answered the line will be forwarded. If you do not get an answer, hang up and dial *90 and the number the call is to be forwarded and wait for a confirmation tone. When you hear the confirmation tone your line is forwarded.
  *Feature is preset if you have Voice Mail

To deactivate CFB

- Press *91 and wait for the confirmation tone, then hang up.

*Call Forward Don't Answer:

- Press *92 followed by the number of rings before the call will be answered followed by the number the call is to be forwarded to
  *Feature is preset if you have Voice Mail

To deactivate CFD

- Press *93 and wait for the confirmation tone then hang up.

Calling Number Blocking:

- Press *67
- Listen for a dial tone
- Make your call
- These steps must be repeated for each call made

Call Trace:

Allows the caller to trace harassing or offending calls to their origination. MCC will furnish the results of Call Trace only to legally constituted law enforcement agencies upon proper request. MCC will require a case number before releasing any information.

Activation Process:

- Hang up after receiving the annoying call
- Lift the receiver, Press *57 then listen for an announcement
- Record date and time of day

It is important that you activate Call Trace immediately after the call.

Call Waiting:

When a second call comes in:

- A beep tone tells you another call is waiting

To answer the second call:

- Depress the switchhook for about one second to place your first call on hold
- You will then automatically be connected to the second caller

Cancel Call Waiting:

Lift the receiver and listen for the dial tone

- Press *70 and listen for the special dial tone
- Dial the number you want to call

Continuous Redial:

- After receiving a busy signal, hang up
- Lift the receiver and listen for a dial tone
- Press *66

If the line is still busy, listen for the announcement and hang up the telephone. When the line becomes available, your phone will have a distinctive "short-short-long" ring. When you lift the receiver, your call will be connected.

To Cancel Continuous Redial:

- Press *86 and listen for the announcement

Last Call Return:

- Press *69 and listen for the phone number of the last person who called
- To return the call press 1

If you do not want to return the call, hang up. If the line is busy, hang up and you will hear a "short-short-long" ring when the line is free. When you lift the receiver, your call will

be automatically connected to the last caller.

Last Call Return will not work on calls from private or anonymous numbers.

Priority Call:

- Press *61
- Listen to the voice instructions
  Press 0 to repeat instructions
  Press 1 to review numbers on your list
  Press 3 to turn your list on/off
  Press # to add a number to your list
  Press * to delete a number from your list
  Press 08 to delete all numbers from your list

When Priority Call is turned on, you will hear a "short-short-long" ring if the incoming call is on your list. If the call is not on your list, the ring will be normal.

Selective Call Acceptance:

Create a list of phone numbers from which a call may be accepted

To activate Selective Call Acceptance:

- Lift the receiver and listen for the dial tone
- Press *64 and listen for voice instructions
  Press 0 to repeat instructions
  Press 1 to review numbers on your list
  Press 3 to turn your list on/off
  Press # to add a number to your list
  Press * to delete a number from your list
  Press 08 to delete all the numbers from your list

Note: When this feature is activated, **ONLY** phone numbers on your list ring through.