

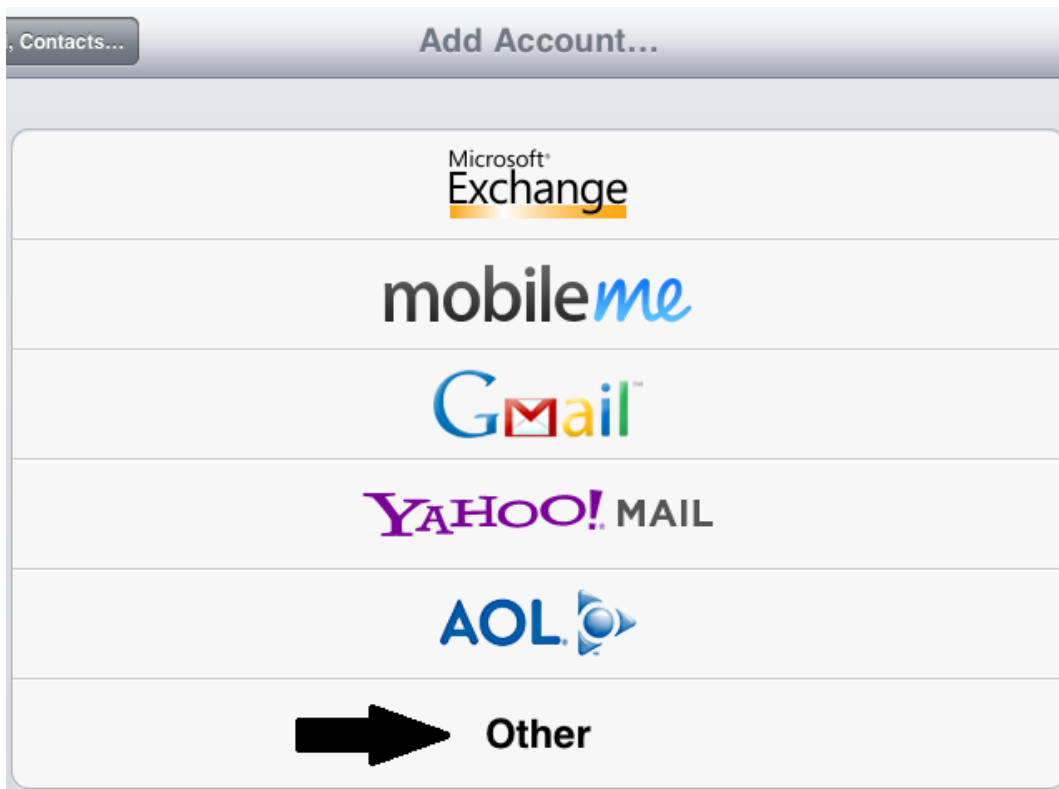
## iPad / iPhone / iTouch New E-mail setup

1. Open Settings and select Mail, Contacts, Calendars

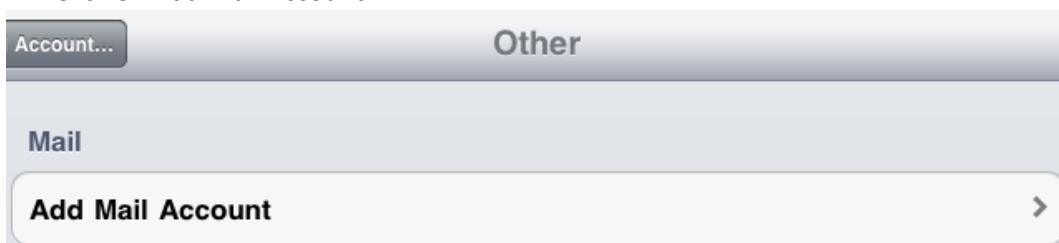


2. Click on Add Account...

3. Click on Other



4. Click on Add Mail Account



- Type in the following information
  - Name – As you would like it to appear when you send to your recipients
  - Address – **Your full molalla.net e-mail address**
  - Password – **Your password for your e-mail address**
  - Description – defaults to e-mail address

Press Next

**New Account**

Cancel Next

Name MCC Support

Email support@molalla.net

Password ●●●●●●●●

Description support@molalla.net

- Select POP and type in the following information for your account
 

Incoming Mail Server

  - Host Name – **pop3.molalla.net**
  - User Name – **Your full molalla.net e-mail address** (should already be populated)
  - Password – **Your password for your e-mail address** (should already be populated)

Outgoing Mail Server

  - Host Name – **smtp.molalla.net**
  - User Name – **Your full molalla.net e-mail address**
  - Password – **Your password for your e-mail address**

Press Save at the top right hand corner of the window

**Enter your account information** Save

IMAP POP

Name MCC Support

Address support@molalla.net

Description support@molalla.net

**Incoming Mail Server**

Host Name pop3.molalla.net

User Name support@molalla.net

Password ●●●●●●●●

**Outgoing Mail Server**

Host Name smtp.molalla.net

User Name support@molalla.net

Password ●●●●●●●●

If the Cannot Verify Server Identity message comes up press Continue

**Cannot Verify Server Identity**

Settings cannot verify the identity of "smtp.molalla.net". Would you like to continue anyway?

Cancel

Details

Continue

7. Tap on your account again and scroll down to the Outgoing Mail Server. **Tap on smtp.molalla.net**

The screenshot shows the 'Molalla' account settings. At the top, there are 'Cancel' and 'Done' buttons. The 'POP Account Information' section includes fields for Name (MCC Support), Email (support@molalla.net), and Description (Molalla). The 'Incoming Mail Server' section includes Host Name (pop3.molalla.net), User Name (support@molalla.net), and Password (masked with dots). The 'Outgoing Mail Server' section shows SMTP set to smtp.molalla.net with a right arrow.

8. Tap on the Primary server that is listed, should be smtp.molalla.net

The screenshot shows the 'SMTP' settings for the 'Molalla' account. The 'Primary Server' is set to smtp.molalla.net and is turned 'On' with a right arrow.

9. **Set the Use SSL slider to OFF and change the Server Port to 25 and press Done**

The screenshot shows the 'smtp.molalla.net' outgoing mail server settings. The 'Host Name' is smtp.molalla.net, 'User Name' is support@molalla.net, and 'Password' is masked. The 'Use SSL' slider is turned 'OFF'. The 'Authentication' is set to 'Password' with a right arrow. The 'Server Port' is set to 25.

You should now be able to send and receive e-mails on your mobile Apple device.\*

\*If you use the same e-mail account on a computer make sure to leave a copy of messages on the server for at least a day so both your computer and your Apple device will receive the messages.